# BOARD OF EDUCATION WOODSTOCK, ILLINOIS REGULAR MEETING

Clay Professional Development Center June 16, 2015

### I - CALL TO ORDER

Ms. Goodwin, President, called the meeting to order at 7:00 p.m.

### II - ROLL CALL

Present: Mr. Gilmore, Mr. Goerlitz, Ms. Goodwin, Mr. Meyer, Mr. Miceli, Mr. Shinherr, Dr. Moan, Superintendent, Mr. Mark Heckmon, Associate Superintendent for Human Resources and Operations, Mr. George Oslovich, Assistant Superintendent for Middle and High School Education, Dr. Dana Smith, Assistant Superintendent for Early Childhood and Elementary Education, and Mrs. Risa Hanson, Chief Financial Officer.

Absent: Mr. Nattress

### III - PUBLIC HEARING

## 1. Public Hearing to Authorize an Interfund Transfer (On File)

Ms. Goodwin explained that the purpose of the hearing was to give Board members and citizens of District 200 an opportunity to comment on a proposed interfund transfer. In addition, the Board would be required to adopt a resolution authorizing any transfers. The resolution would authorize a transfer of \$260,522 from the Transportation Fund to the Educational Fund and a transfer of \$500,000 from the Transportation Fund to the Operations & Maintenance Fund.

During the budget approval process for the 2014-2015 budget, discussion took place regarding the necessity to transfer funds from the Transportation Fund to the Educational Fund and the Operations & Maintenance Fund in order to balance the three operating fund's budgets.

Ms. Goodwin declared the public hearing open at 7:02 p.m.

There were no public or Board comments.

Ms. Goodwin declared the public hearing closed at 7:03 p.m.

### IV - CONSENT AGENDA

MOTION – Moved by Mr. Goerlitz and seconded by Mr. Gilmore to approve the Consent Agenda including minutes; personnel matters with addendum; financial reports; bills payable; an overnight field trip for Woodstock North High School Softball to attend the Southern Warrior Classic in Murfreesboro, TN, March 24-26, 2016; prevailing wage ordinance for 2015-2016; 2015-16 Workers' Compensation insurance renewal; 2015-16 Property & Casualty insurance renewal; authorization for disposal of obsolete equipment; a resolution extending participation in the McHenry County Regional Safe School program; a Woodstock North High School football co-curricular fundraising request; an overnight field trip for Woodstock High School Boys basketball to attend the Marquette Summer Shootout, June 27 – June 28, 2015, Marquette University; and Woodstock High School co-curricular fundraising requests, with roll call vote as follows:

- Yes Mr. Goerlitz Mr. Gilmore - Yes Mr. Meyer - Yes Miceli - Yes Mr. Shinherr - Yes Mr. - Yes Ms. Goodwin

# 1. Approval of Minutes

- 1.1 Regular Meeting of May 26, 2015
- 1.2 Special Board Meeting of June 9, 2015

# 2. Approval of Routine Personnel Matters

## **Employment**

Approve the employment of Tiffany Gamboa as Kids Club Associate for the 2014-2015 school year at 5.5 hours per day, 5 days per week, \$10.23 per hour. (Dean)

Approve the employment of Lydia Davis as Secretary to the Principal for the 2015-2016 school year at 8 hours per day, 5 days per week, \$15.78 per hour. (V. DZ)

Approve the employment of Jennifer Waldack in an additional position as 4th Grade PLC Lead for the 2015-2016 school year at a stipend of \$1,000. (MEES)

Approve the following individuals as Bus Associates for the summer, 2015 summer school session. These individuals will submit timesheets and be paid their regular hourly rate for the hours worked: Ana Bernal Mondragon, Shirley Swenson, Vickie Flores, Alycia Rivera, Jackie Gizel and Beth Cazares. (Transp.)

2. Approval of Routine Personnel Matters (Con't)

Employment (Con't)

Approve the employment of Christine Miller as 1:1 Signing Associate for the summer, 2015 summer school session. Christine will submit timesheets and will be paid \$12.53 per hour for the hours worked.

Approve the employment of Sarah Olesen as Assistant Volleyball Coach for the 2015-2016 school year at a stipend of \$4,626. (WHS)

Approve the employment of Kecia Griffin in an additional position as 4th Grade PLC Lead for the 2015-2016 school year at a stipend of \$1,000. (WWE)

Approve the employment of Julie Amendt as Hearing Impairment Supervisor for the 2015-2016 school year at a stipend of \$3,673. (District)

Approve the employment of Kimberly O'Brien as Kindergarten Teacher for the 2015-2016 school year at a salary of \$51,761.\* (V. DZ)

Approve the employment of Jennifer Malecke in an additional position as 4th Grade PLC Lead for the 2015-2016 school year at a stipend of \$1,000. (PWE)

Approve the employment of Martina Frisbie in an additional position as 2nd Grade PLC Lead for the 2015-2016 school year at a stipend of \$1,000. (PWE)

Approve the employment of Courtney Deering in an additional position as 1st Grade PLC Lead for the 2015-2016 school year at a stipend of \$1,000. (PWE)

Approve the employment of Emily Forester as Special Ed. Teacher for the 2015-2016 school year at a salary of \$43,779.\* (GWE)

Approve the employment of Amanda Baunach as Social Worker for the 2015-2016 school year at a salary of \$49,509.\* (MEES/GWE)

Approve the employment of Debra Barton as Vision Itinerant/Orientation Mobility Supervisor for the 2015-2016 school year at a stipend of \$3,673. (District)

Approve the employment of Camile Jones as Psychologist for the 2015-2016 school year at a salary of \$54,970.\* (NWMS/MEES)

2. Approval of Routine Personnel Matters (Con't)

Employment (Con't)

Approve the employment of Jessica Brown as Band/General Music Teacher for the 2015-2016 school year at a salary of \$42,079.\* (NWMS)

Approve the employment of Collin Kalamatas as Assistant Boys Basketball Coach for the 2015-2016 school year at a stipend of \$6,461. (WNHS)

Approve the employment of Jennifer Richardson in an additional position as Breakfast Supervisory Associate for the 2015-2016 school year at .25 hours per day, 5 days per week, \$10.33 per hour. (WWE)

Approve the employment of Martha Hammersmith-Delgado and Tammy Wood, each in an additional position as Breakfast Supervisory Associate for the 2015-2016 school year, each at .25 hours per day, 5 days per week, \$10.33 per hour. (GWE)

Approve the employment of Sherry Tietjen as Special Ed. 1:1 Associate for the 2015-2016 school year at 6 hours per day, 5 days per week. (WWE)

### Other

Approve a change in status from Co-Student Council Advisor to sole Student Council Advisor for Candy Learman for the 2015-2016 school year at a stipend of \$3,524. (CMS)

Approve a change in status from Co-Assistant Football Coach to sole Assistant Football Coach for Matt Polnow for the 2015-2016 school year at a stipend of \$6,828. (WNHS)

Approve a change in hours for Judi Parks for the 2015-2016 school year to 8 hours per day, 5 days per week. (District – Secretary/Grants)

Approve the transfer of Kristina Stensing to a position as Special Ed. 1:1 Associate for the 2015-2016 school year at 6.5 hours per day, 5 days per week. Kristina will also receive the personal hygiene differential for this position. (GWE)

Approve the transfer of Shawna Gray to a position as Special Ed. 1:1 Associate for the 2015-2016 school year at 6.5 hours per day, 5 days per week, plus personal hygiene differential. (GWE)

2. Approval of Routine Personnel Matters (Con't)

Other (Con't)

Approve the transfer of Sonia Carreno to a position as Special Ed. 1:1 Associate for the 2015-2016 school year at 6.5 hours per day, 5 days per week, plus personal hygiene differential. (CMS)

Approve the transfer of Suzanne Stumpff to a position as Special Ed. 1:1 Associate for the 2015-2016 school year at 6.5 hours per day, 5 days per week, plus personal hygiene differential. (GWE)

Approve the transfer of Carrie Harper to a position as Special Ed. 1:1 Associate for the 2015-2016 school year at 6.5 hours per day, 5 days per week, plus personal hygiene differential. (GWE)

Approve an increase in hours for Sean Hunt to 7.5 hours per day, 5 days per week for the 2015-2016 school year. (District – Tech. Support Technician)

Approve the transfer of Robin Grover to a position as PreK Teacher at Verda Dierzen ELC for the 2015-2016 school year.

Approve the transfer of Karen Fuchs to a position as PreK Associate at Verda Dierzen ELC for the 2015-2016 school year at 6 hours per day, 5 days per week.

Correct the records to show Mireya Flores will not be working as an Associate in the Summer School 2015 session.

Approve the transfer of Candace Butler to a position as Special Ed. 1:1 Associate for the 2015-2016 school year at 6.5 hours per day, 5 days per week. (CMS)

Approve the transfer of Kylie Baxter to a position as Kids Club Associate at Verda Dierzen ELC for the 2015-2016 school year at 5.5 hours per day, 5 days per week, 12 months per year, \$11.09 per hour.

Approve the termination of employment of Kathleen Rubino, effective June 16, 2015. (District – Network Specialist)

Correct the records to show Nathan Zentner's resignation is effective the end of the 2014-2015 school year, not the end of the 2015-2016 year. (WNHS – Science)

2. Approval of Routine Personnel Matters (Con't)

Other (Con't)

Approve the transfer of Melissa Sarelas to a position as Special Ed. 1:1 Associate for the 2015-2016 school year at 6 hours per day, 5 days per week. (GWE)

Approve the transfer of Janet Behning to a position as Special Ed. Associate for the 2015-2016 school year at 6 hours per day, 5 days per week. (GWE)

Approve the transfer of Carrie Jarnecke to a position as Special Ed. Associate for the 2015-2016 school year at 6 hours per day, 5 days per week. (Clay)

Approve the transfer of Kristin Rosio to a position as Special Ed. Associate for the 2015-2016 school year at 6.5 hours per day, 5 days per week. This position includes the \$1.00/hour personal hygiene differential. (PWE)

Approve the transfer of Martha Hammersmith-Delgado to a position as Special Ed. 1:1 Associate for the 2015-2016 school year at 6 hours per day, 5 days per week. (GWE)

Approve a change in status for Kirk Cagle's Assistant Football Coach position for the 2015-2016 school year from 0.25 FTE to 0.75 FTE. (WNHS)

Approve the transfer of Jamie Howe to a position as 0.5 FTE Language Arts Teacher for the 2015-2016 school year at a salary of \$22,774.\* (NWMS)

Approve the transfer of Vanessa Mendoza to a position as Special Ed. 1:1 Associate for the 2015-2016 school year at 6 hours per day, 5 days per week. (WWE)

Approve the transfer of Kevin Conway to a position as Special Ed. 1:1 Associate for the 2015-2016 school year at 6 hours per day, 5 days per week. There is no personal hygiene differential with this position. (WNHS)

### Resignation

Approve the resignation of Katherine Montgomery, effective May 27, 2015. (Kids Club Assoc./V.DZ)

2. Approval of Routine Personnel Matters (Con't)

Resignation (Con't)

Approve the resignation of Barbara Danylak, effective May 27, 2015. (PWE – 1:1 Assoc.)

Approve the resignation of Molly Parker, effective May 27, 2015. (WNHS – 1:1 Assoc.)

Approve the resignation of Rebecca Vazquez, effective May 27, 2015. (PWE – 1:1 Assoc.)

Approve the resignation of Sharon Nash, effective May 27, 2015. (GWE – SPED Assoc.)

Approve the resignation of Michael Vorderer, effective May 27, 2015. (CMS – 1:1 Assoc.)

Approve the retirement of Sang Anderson, effective May 27, 2015. (Transp. – Route Driver)

Approve the resignation of Megan Lukaszewski, effective the end of the 2014-2015 school year. (NWMS/MEES – Psychologist)

Approve the resignation of Arhely Brunton, effective May 27, 2015. (PWE – Bilingual/ESL Assoc.)

Approve the resignation of Chad Sorensen, effective June 23, 2015. (V. DZ – Custodian)

Approve the resignation of Nathan Zentner, effective the end of the 2015-2016 school year. (WNHS – Science)

Approve the resignation of Sherri Mecklenburg, effective May 27, 2015. (PWE – Spec. Ed. 1:1 Assoc.)

Approve the resignation of Barbara Mertes, effective May 27, 2015. (WWE – Food Service)

Approve the resignation of Adam Krejci, effective May 20, 2015. (Transp. – Sub Driver)

Approve the resignation of Jane Wise, effective the end of the 2014-2015 school year. (Dean – 5th Grade)

2. Approval of Routine Personnel Matters (Con't)

## Leave of Absence

Approve a leave of absence under FMLA for Lauren Cisneros from a start date of August 12, 2015 and through an anticipated return on September 24, 2015. (OES – 5th Grade Dual Lang.)

## 3. Approval of Financial Reports

- 3.1 Treasurer's Report
- 3.2 Investment Report
- 3.3 Budget Summary Report
- 4. Approval of Bills Payable
- 5. Approval of an Overnight Field Trip for Woodstock North High School Softball to Attend the Southern Warrior Classic in Murfreesboro, TN, March 24-26, 2016 (On File)
- 6. Approval of the Prevailing Wage Ordinance for 2015-2016 (On File)
- 7. Approval of 2015-16 Workers' Compensation Insurance Renewal
  (On File)
- 8. Approval of 2015-16 Property and Casualty Insurance Renewal (On File)
- 9. Authorization for Disposal of Obsolete Equipment (On File)
- 10. <u>Approval of a Resolution Extending Participation in the McHenry County</u> Regional Safe School Program (On File)
- 11. <u>Approval of a Woodstock North High School Football Co-Curricular</u> Fundraising Request (On File)
- 12. Approval of an Overnight Field Trip for Woodstock High School Boys
  Basketball to Attend the Marquette Summer Shootout, June 27-June 28,
  2015, Marquette University (On File)
- 13. <u>Approval of Woodstock High School Co-Curricular Fundraising Requests</u>
  (On File)

## V - COMMUNICATIONS

1. Several community members addressed the Board regarding the Larry Dale Field renovation project.

## V - COMMUNICATIONS (Con't)

- 2. Mr. Gilmore informed the Board that last week his son attended a District 200 Art Camp and it was the highlight of his summer.
- 3. Mr. Meyer expressed his concerns with approving the Larry Dale Field renovation project based on how the project was currently presented.

### VI - SUPERINTENDENT'S REPORT

- 1. Dr. Moan informed the Board that the next Strategic Planning Committee meeting was scheduled for June 22, 2015.
- Dr. Moan informed the Board that the State Board of Education has accepted the District's plan for withdrawal from SEDOM. Dr. Moan congratulated both Associate Superintendent Mark Heckmon and Special Services Director Lisa Pearson for all their hard work on the withdrawal process.
- 3. Dr. Moan told Board members that although school is no longer in session, there are many student camps as well as staff training sessions scheduled during the upcoming summer months.

### VII - UNFINISHED BUSINESS

1. Approval of Bid Release for the Woodstock High School Multi-Use Surface Project at Larry Dale Field

This item was included on the Agenda so the Board could consider approving a bid release for improvements to the Woodstock High School Larry Dale Field.

During Board discussion it was pointed out by several Board members that a bid release would assist in ascertaining the total cost of the renovation project. Other comments were made regarding the project scope, funds collected and completion timeline as well as product safety.

Board members Mr. Gilmore and Mr. Meyer thanked the Renaissance Committee for their efforts. Ms. Goodwin agreed with many Board members who were looking for more definitive answers in regards to the project scope and guaranteed funding prior to moving forward with the project. Ms. Goodwin added that she was appreciative of all the support for bettering District 200 programs and facilities. Mr. Goerlitz thanked the audience for their comments and pointed out that several students came on their summer break to address the Board of Education.

Dr. Moan thanked the Renaissance Committee, community members and students for their comments. Dr. Moan added that if the Board of Education approved the bid release, a Special Board Meeting would be scheduled for July 8, 2015 to review the bids.

### VII - UNFINISHED BUSINESS (Con't)

1. Approval of Bid Release for the Woodstock High School Multi-Use Surface Project at Larry Dale Field (Con't)

<u>MOTION</u> – Moved by Mr. Gilmore and seconded by Mr. Miceli to approve the bid release for the Woodstock High School Larry Dale Field multisurface project subject to consideration of approval or rejection of bids at a Special Board meeting scheduled on July 8, 2015, with roll call vote as follows:

Gilmore - Yes Mr. - Yes Mr. Miceli - Yes Mr. Goerlitz Mr. Mever - Yes Mr. Shinherr - Yes - Yes Ms. Goodwin

### VIII - NEW BUSINESS

1. Approval of a Resolution Authorizing an Interfund Transfer

<u>MOTION</u> – Moved by Mr. Goerlitz and seconded by Mr. Meyer to waive the reading of and approve the resolution authorizing an interfund transfer of \$260,522 from the Transportation Fund to the Educational Fund and the transfer of \$500,000 from the Transportation Fund to the Operations & Maintenance Fund, with roll call vote as follows: (On File)

Mr. Goerlitz - Yes - Yes Mr. Meyer Mr. Gilmore - Yes Mr. Miceli - Yes Mr. Shinherr - Yes Ms. Goodwin - Yes

## 2. Approval of Bus Purchase

This item was included on the agenda so the Board could consider approving the purchase of six one-year old buses.

Chief Financial Officer Risa Hanson explained that the district's current 93-bus fleet includes one 1995 bus and five 1997 buses. She added that these older model buses are very expensive to keep on the road and typically require extensive repairs in order to pass IDOT inspections.

Mrs. Hanson added that administration contacted Central States Bus Sales, Inc. regarding purchasing used buses. Central States had six one-year old buses available for purchase. All the buses have very low miles and are in excellent condition. The last several bus purchases made by the district have been used buses and the Transportation Department has been very satisfied.

### VIII - NEW BUSINESS (Con't)

## 2. Approval of Bus Purchase (Con't)

During Board discussion Mr. Meyer pointed out that bus maintenance costs increase all the time and it would be a benefit to purchase one-year old buses. Mrs. Hanson added that bus repairs and maintenance cost the district approximately \$400,000 annually. Associate Superintendent Mark Heckmon mentioned that the bus purchase would also include camera systems for each bus and two additional camera systems to be installed in two of the district's current buses. Dr. Moan explained that this purchase will help the District with updating the fleet with newer buses MOTION – Moved by Mr. Meyer and seconded by Mr. Shinherr to approve the purchase of six 1-year old buses from Central States Bus Sales, Inc. for a total purchase price of \$387,000, with roll call vote as follows:

(On File)

Mr. - Yes Meyer Mr. Shinherr - Yes Mr. Goerlitz - Yes Mr. Gilmore - Yes - Yes Mr. Miceli - Yes Ms. Goodwin

Approval of a New AP European History Textbook for a First Reading
 The Board of Education was asked to accept the administration's recommendation for the adoption of a high school textbook for AP European History.

Assistant Superintendent George Oslovich explained that the College Board has revised the AP European History course for the 2015-2016 school year. This revision in course content requires a need for a new textbook for the course. The recommended textbook is on the list of textbooks recommended by the College Board for this course.

During Board discussion Dr. Moan explained that this book comes with integrated digital resources including a digital version for students. MOTION - Moved by Mr. Goerlitz and seconded by Mr. Gilmore to accept the administration's recommendation for the adoption of the AP European History textbook AP History of Western Society Since 1300 with Bedford Integrated Media and to place the materials on public display in the Teaching and Learning Department of the District Administrative Services Center until final adoption at the next board meeting, with roll call vote as follows: (On File)

### VIII - NEW BUSINESS (Con't)

3. Approval of a New AP European History Textbook for a First Reading (Con't)

Mr. Goerlitz - Yes Mr. Gilmore - Yes Mr. - Yes Meyer Miceli Mr. - Yes Mr. Shinherr - Yes - Yes Ms. Goodwin

4. Approval of Woodstock High School Intercom and Clock Upgrade Bid
This item was included on the agenda so the Board could consider approving a bid for upgrades to the Woodstock High School intercom and clock systems.

During Board discussion Director of Buildings and Grounds Ken Roiland explained that if the bids were approved, the upgrades would be completed by the beginning of August.

MOTION – Moved by Mr. Meyer and seconded by Mr. Goerlitz to approve the Woodstock High School Intercom and Clock Upgrades bid to Esscoe, LLC for the base bid price of \$154,500, reject Alternate #1, and approve the voluntary alternate bid deduction of \$46,700, for a total cost of \$107,800, contingent upon approval of the life safety amendment by the Illinois State Board of Education, with roll call vote as follows: (On File)

Mr. Meyer - Yes Mr. Goerlitz - Yes Mr. Shinherr - Yes - Yes Mr. Miceli - Yes Mr. Gilmore Ms. Goodwin - Yes

### IX - COMMITTEE REPORTS

- 1. Ms. Goodwin gave Board members an updated Board Committee list.
- Dr. Moan informed the Board that administration was planning to interview architectural firms on July 30, 2015. Dr. Moan added that Ms. Goodwin and Mr. Meyer would be attending those interviews on behalf of the Board of Education.
- 3. Mr. Gilmore explained that the Education Foundation was holding a workshop over the upcoming weekend to plan for next year. Mr. Gilmore added that he was unable to attend the workshop and any Board members interested in attending in his place should contact him.

### IX - COMMITTEE REPORTS (Con't)

4. Dr. Moan informed the Board that the District received approximately 600 responses to the Strategic Plan survey that was posted on the District's website. He added that the next Strategic Planning Committee meeting was scheduled for June 22, 2015.

Ms. Goodwin informed the Board of the need to add discussion on the purchase or lease of real property to Closed Session.

### X - CLOSED SESSION

MOTION - Moved by Mr. Goerlitz and seconded by Mr. Meyer to go into closed session at 8:28 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity; litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes; lawfully closed meeting minutes, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06; closed session audio recordings to be destroyed; and the purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired, with roll call vote as follows:

> Goerlitz - Yes Mr. Mr. Meyer - Yes - Yes Mr. Gilmore Shinherr - Yes Mr. Mr. Miceli - Yes Ms. Goodwin - Yes

The Board Returned to Open Session at 9:11 p.m.

### XI - RETURN TO OPEN SESSION

- Action on Executive Session Minutes to be Made Available to the Public <u>MOTION</u> – Moved by Mr. Meyer and seconded by Mr. Gilmore to make minutes of executive sessions for the period of January 27, 2015 through May 5, 2015 available to public inspection as follows:
  - 1.1 The Board has determined to make minutes for executive session of April 8, 2015 available to public inspection.

### XI - RETURN TO OPEN SESSION (Con't)

- 1. Action on Executive Session Minutes to be Made Available to the Public (Con't)
  - 1.2 The Board has determined that the need for confidentiality still exists as to the minutes for executive sessions on January 27, 2015, February 10, 2015, February 24, 2015, March 17, 2015, April 14, 2015, April 28, 2015 and May 5, 2015.
  - 1.3 Anyone who wishes release of executive session minutes for meetings prior to July 1, 1988, should make a written request to the superintendent identifying the specific date of the meeting.

Mr. Meyer - Yes Mr. Gilmore - Yes - Yes Mr. Goerlitz - Yes Mr. Miceli Mr. Shinherr - Yes Ms. Goodwin - Yes

2. Action on Executive Session Audio Recordings to be Destroyed MOTION - Moved by Mr. Meyer and seconded by Mr. Gilmore to destroy executive session audio recordings for the period of August 20, 2013 through October 22, 2013 as follows: All executive session audio recordings for August 20, 2013, September 10, 2013 and October 22, 2013, with roll call vote as follows:

Mr. Meyer - Yes Mr. Gilmore - Yes Goerlitz - Yes Mr. Shinherr - Yes Mr. - Yes Mr. Miceli - Yes Ms. Goodwin

# XII - ADJOURNMENT

MOTION – Moved by Mr. Meyer and seconded by Mr. Gilmore to adjourn the meeting at 9:23 p.m., with roll call vote as follows:

Mr. Mr. Mr. Mr. Mr. Ms.	Meyer Gilmore Shinherr Miceli Goerlitz Goodwin	- Yes - Yes - Yes - Yes - Yes	
Russell Goerlitz, Secretary			
Camille A. Goodwin, President			