# BOARD OF EDUCATION WOODSTOCK, ILLINOIS REGULAR MEETING

# Clay Professional Development Center March 17, 2015

#### I - CALL TO ORDER

Ms. Goodwin, President, called the meeting to order at 6:00 p.m.

#### II - ROLL CALL

Present: Mr. Birchfield, Mr. Gilmore, Mr. Goerlitz, Ms. Goodwin, Mr. Meyer, Mr. Nattress, Mr. Shinherr, Dr. Moan, Superintendent, and Mr. George Oslovich, Assistant Superintendent for Middle and High School Education.

#### III - CLOSED SESSION

<u>MOTION</u> – Moved by Mr. Meyer and seconded by Mr. Nattress to go into closed session at 6:00 p.m. to discuss student discipline; and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity, with roll call vote as follows:

Meyer - Yes Mr. - Yes Mr. Nattress Mr. Birchfield - Yes - Yes Mr. Goerlitz Mr. Gilmore - Yes Mr. Shinherr - Yes Ms. Goodwin - Yes

#### The Board Returned to Open Session at 7:22 p.m.

#### IV - CALL TO ORDER

Ms. Goodwin, President, called the meeting to order at 7:25 p.m.

#### V - ROLL CALL

Present: Mr. Birchfield, Mr. Gilmore, Mr. Goerlitz, Ms. Goodwin, Mr. Meyer, Mr. Nattress, Mr. Shinherr, Dr. Moan, Superintendent, Mr. Mark Heckmon, Associate Superintendent for Human Resources and Operations, Mr. George Oslovich, Assistant Superintendent for Middle and High School Education, Dr. Dana Smith, Assistant Superintendent for Early Childhood and Elementary Education, and Mrs. Risa Hanson, Chief Financial Officer.

#### VI - CONSENT AGENDA

MOTION – Moved by Mr. Meyer and seconded by Mr. Goerlitz to approve the Consent Agenda including minutes; personnel matters with addendum; financial reports; bills payable; Executive Session items; a request for May 5, 2015 as an additional Board meeting date; the police liaison agreement for 2015-2016; a Woodstock North High School co-curricular fundraising request; disposal of personal property; Illinois Funds account; audit firm for fiscal years 2015-2017; an overnight field trip request for Woodstock North High School German students to participate in a German exchange, June 8, 2015 – July 1, 2015, Schongau, Germany; and a Woodstock High School Green club co-curricular fundraising request, with roll call vote as follows:

Mr. Meyer - Yes Goerlitz Mr. - Yes Mr. Birchfield - Yes Mr. Shinherr - Yes Mr. Gilmore - Yes - Yes Mr. Nattress Ms. Goodwin - Yes

# 1. Approval of Minutes

- 1.1 Regular Meeting of February 24, 2015
- 1.2 Closed Session of February 24, 2015

# 2. Approval of Routine Personnel Matters

# **Employment**

Approve a stipend of \$1,000 for Jonathan Brown for the 2014-2015 school year for coordination of Drivers Ed. (WHS)

Approve the employment of Theresa Sistrunk in an additional position as Literary Magazine Advisor for the 2014-2015 school year at a stipend of \$1,909. (WHS)

Approve the employment of Debra Belmonte as Summer School Secretary for the summer, 2015 session. Ms. Belmonte will receive a stipend of \$1,500 for work during the period from spring, 2015 through July, 2015. In addition, she will submit timesheets and will be paid her regular hourly rate for specific hours worked during the summer session. (District)

Approve the employment of Adriana Ortiz as Bilingual Clerk for the summer, 2015 session. Ms. Ortiz will submit timesheets and will be paid her regular hourly rate for specific hours worked during the summer session. (District)

# 2. Approval of Routine Personnel Matters (Con't)

Employment (Con't)

Approve the employment of Tommy Thompson as Head Football Coach for the 2015-2016 school year at a stipend of \$8,737. (WHS)

Approve the employment of Angela Williams as Sub Driver for the 2014-2015 school year at \$17.40 per hour. (Transp.)

Approve the employment of Stacey Pajich as Food Service Personnel for the 2014-2015 school year at 2 hours per day, 5 days per week, \$10.74 per hour. (Dean)

Approve the employment of Vanessa Velazquez as Dual Language (Spanish) Kindergarten Teacher for the 2015-2016 school year at a salary of \$41,254.\* (V. DZ)

Approve the employment of Stephanie Zegadlo as School Psychologist for the 2015-2016 school year at a salary of \$47,354.\* (TBD)

Approve the employment of Lydia Davis as Special Ed. Teacher for the 2015-2016 school year at a salary of \$42,079.\* (WHS)

Approve the employment of Minerva Urbina as Dual Language (Spanish) Teacher for the 2015-2016 school year at a salary of \$41,254.\* (TBD)

#### Other

Approve the transfer of Melissa Miller to a position as 7th Grade Language Arts Teacher for the 2015-2016 school year. (CMS)

Approve a change in FTE status from 0.8 to 1.0 for Trisha Schoeneberg for the 2014-2015 school year. (District – C.O.T.A.)

Approve a change in FTE status from 1.0 to 0.8 for Roxanne Monti for the 2014-2015 school year. (WNHS – 0.T.)

Approve the transfer of David Mugica to a position as 3rd Grade Dual Language (Spanish) Teacher for the 2015-2016 school year. (OES)

Approve a change in hourly rate for Carrie Harper to \$11.50 per hour for the 2014-2015 school year based on proof of college hours. (PWE)

<sup>\*</sup>Salary includes the Board-paid contribution to TRS

# 2. Approval of Routine Personnel Matters (Con't)

Other (Con't)

Approve the transfer of Debbie Bakes-Szybkowski to a position as Food Service Personnel at 4 hours per day, 5 days per week for the 2014-2015 school year. (WNHS)

Approve the transfer of Katherine Clark-Keene to the position of Special Ed. Curriculum Facilitator for the 2015-2016 school year. (District)

Approve the transfer of Jason Bhatta to a position as 1.0 FTE Social Studies Teacher at Woodstock North High School for the 2015-2016 school year.

Approve the reclassification of positions for Amy Piquette from Sub Driver to Route Driver for the 2014-2015 school year at 3.25 hours per day, 5 days per week. (Transp.)

Approve a change in hours for Saira Chohan to 4.75 hours per day, 5 days per week for the 2014-2015 school year. (Transp. – Route Driver)

Approve the reclassification of positions for Robert Wardrop from Sub Driver to Route Driver for the 2014-2015 school year at 4 hours per day, 5 days per week. (Transp.)

#### Resignation

Approve the resignation of Summer Gavers, effective the end of the 2014-2015 season. (NWMS – Poms Coach)

Approve the retirement of Carla Voss, effective the end of the 2018-2019 school year. (V. DZ - SLP)

Approve the resignation of Theresa Sistrunk, effective the end of the 2014-2015 school year. (WHS – English)

Approve the resignation of Lori Tillman from the stipend position of Lead Teacher only, effective the end of the 2014-2015 school year. (V. DZ)

Approve the resignation of Sandra Ahnafield, effective March 18, 2015. (CMS – Spec. Ed. Assoc.)

Approve the resignation of Kim Eisenhut, effective March 3, 2015. (V. DZ – Kids Club Supv. Assoc.)

# 2. Approval of Routine Personnel Matters (Con't)

Resignation (Con't)

Approve the resignation of Misty Smith, effective February 28, 2015. (Transp. – Bus Assoc.)

Approve the retirement of Elizabeth Donato, effective the end of the 2018-2019 school year. (WHS/Clay/District – SLP)

Approve the retirement of Toby Parker-Goad, effective the end of the 2018-2019 school year. (V. DZ – Kindergarten)

Approve the resignation of Alan Stewart, effective the end of the 2014-2015 school year. (WNHS – Soc. Studies)

Approve the retirement of Roseann Tomlinson, effective the end of the 2016-2017 school year. (CMS – RN)

Approve the retirement of Robert Rivera, effective the end of the 2017-2018 school year. (NWMS – Soc. Studies)

Approve the resignation of Jennifer Koeser from the position of Assistant Girls Basketball Coach only, effective the end of the 2014-2015 season. (WHS)

Approve the resignation of Kera Radke, effective March 10, 2015. (CMS –Student Council Co-Advisor)

Approve the resignation of Trey Grover, effective the end of the 2014-2015 season. (NWMS – Ass't Football Coach)

Approve the resignation of Terie Engelbrecht, effective the end of the 2014-2015 school year. (WNHS – Science Teacher)

Approve the resignation of Lisa Kucharski, effective the end of the 2014-2015 season. (CSMS – Cross Country Coach)

#### Leave of Absence

Approve a leave of absence under FMLA for Jessica Mergl from March 3, 2015 through March 13, 2015, using available paid sick leave days concurrently per doctor's written instructions, with any balance of the leave unpaid. (WNHS – Food Service)

2. Approval of Routine Personnel Matters (Con't)

Leave of Absence (Con't)

Approve a leave of absence for Elizabeth Finch from a start date of March 10, 2015 through March 20, 2015, using available paid sick leave days concurrently per doctor's written instructions, with any balance of the leave unpaid. (V. DZ – PreK Assoc.)

Approve an extension of the previously approved leave of absence for Nancy Heitz, with leave to continue through the remainder of the 2014-2015 school year. All available paid sick and personal leave will be used until exhausted, with any remaining days unpaid. (Dean – 5th Grade)

Approve a leave of absence under FMLA for Jillian Barry from March 12, 2015 through the remainder of the 2014-2015 school year, using available paid sick leave days concurrently per doctor's written instructions, with any balance of the leave unpaid. (WNHS – Science)

- 3. Approval of Financial Reports
  - 3.1 Treasurer's Report
  - 3.2 Investment Report
  - 3.3 Budget Summary Report
- 4. Approval of Bills Payable
- 5. Action on Executive Session Item (On File)
- 6. Action on Executive Session Item (On File)
- 7. Approval of a Request for May 5, 2015 as an Additional Board Meeting Date
- 8. Approval of the Police Liaison Agreement for 2015-2016 (On File)
- 9. Approval of a Woodstock North High School Co-Curricular Fundraising Request (On File)
- 10. <u>Authorization for Disposal of Personal Property</u> (On File)
- 11. Approval of Illinois Funds Account (On File)
- 12. Approval of Audit Firm for Fiscal Years 2015-2017 (On File)

- 13. Approval of an Overnight Field Trip for Woodstock North High School
  German Students to Participate in a German Exchange, June 8, 2015 –
  July 1, 2015, Schongau, Germany (On File)
- 14. <u>Approval of a Woodstock High School Green Club Co-Curricular</u> Fundraising Request (On File)

#### VII - RECOGNITION

1. Sophie Rogers, Woodstock High School, People to People International Art Mural Contest Winner

Founded in 1956 by President Dwight D. Eisenhower, People to People International (PTPI), is an organization dedicated to understanding and promoting friendship among people of different countries. In order to promote its belief that art is a universal language, PTPI invited students worldwide to create Global Youth Murals, artwork that illustrated their cultures and communities and/or their ideas about global issues and peace and how we are connected.

Woodstock High School art teacher Herb Kruse provided his classes with information about the mural competition and encouraged them to submit their artwork. Sophomore **Sophie Rogers**, who was a freshman at the time of submission, fully committed to the project by creating a mural based on the theme *Connecting Countries and Cultures*. Sophie worked on the project independently because she wanted to do something "global" for community service credit.

In December, Sophie was notified that her mural was one of six secondary level murals selected to receive an award and be featured in the 2014-2015 edition of PTPI's magazine, PEOPLE.

2. Home State Bank and Star 105.5 Teacher of the Month

Radio station Star 105.5, in cooperation with Home State Bank, sponsors a Teacher of the Month program to honor outstanding teachers in McHenry County. Northwood Middle School 8<sup>th</sup> grade U.S. History teacher **Matt Wesley** was the February recipient of the award.

Matt received a recognition certificate from Star 105.5 and a check for \$100 from Home State Bank.

#### VII - RECOGNITION (Con't)

2. Home State Bank and Star 105.5 Teacher of the Month (Con't)

<u>MOTION</u> – Moved by Mr. Goerlitz and seconded by Mr. Nattress to introduce the following resolution: WHEREAS, the Board of Education of Woodstock Community Unit School District 200 wishes to recognize the contributions of these individuals, and WHEREAS, District 200 has benefited as a result of these accomplishments; NOW THEREFORE BE IT RESOLVED, that the Board of Education of Woodstock Community Unit School District 200 hereby bestows special recognition and a certificate of achievement on behalf of the citizens of the District, with roll call vote as follows:

Mr. Goerlitz - Yes - Yes Mr. Nattress Mr. Mever - Yes - Yes Mr. Birchfield - Yes Mr. Shinherr Gilmore - Yes Mr. Ms. Goodwin - Yes

#### VIII - COMMUNICATIONS

- 1. A parent addressed the Board with his concerns regarding an online article that criticized the Woodstock High School Girls Basketball team.
- 2. Mr. Meyer reported that he attended the Urban Land Institute Panel Discussion at the Woodstock Opera House on March 10, 2015 that centered on the future use of the Old Courthouse. Feedback from the roundtable discussion will help to develop next steps.

#### IX - SUPERINTENDENT'S REPORT

- 1. Dr. Moan explained that the School Improvement activities held earlier in the day focused on Google Apps. Literacy Tech Coach Kristen Sauber, along with other technology staff, focused on familiarizing employees with the use of Google Apps by utilizing a train the trainer model.
- 2. Dr. Moan informed the Board that approximately 97% of the first round of PARCC testing was completed. He added that rigorous testing was administered electronically and the results were better than expected.
- 3. Dr. Moan reminded the Board that spring break was March 23 27, 2015 and he wished everyone a safe and relaxing break.

#### IX - SUPERINTENDENT'S REPORT (Con't)

4. Dr. Moan shared with the Board a *Tribune* article that focused on partnerships between high schools and community colleges. Woodstock North High School Math Department Chair Chris Rose was highlighted in the article.

#### X - MONITORING REPORT (On File)

Dr. Moan presented the proposed 2015-2016 elementary literacy adoption to the Board of Education. Dr. Moan explained that ReadyGEN is a digital literacy program that was created to meet student needs in all areas of literacy including reading, writing, speaking and listening. The ReadyGEN elementary literacy series would add rigor to the curriculum and promotes 21<sup>st</sup> century learning skills. Dr. Moan added that the implementation of the new literacy series in all District 200 elementary schools would occur over a two year period.

#### XI - UNFINISHED BUSINESS

There was no unfinished business.

#### XII - NEW BUSINESS

# 1. Approval of a New Elementary Literacy Adoption

The Board discussed the new Elementary Literacy adoption. Mr. Gilmore raised a concern regarding whether the program should be rolled out as a pilot. Dr. Moan explained that the committee was in full agreement that the literacy content met all of the requirements that they were looking for in a new elementary adoption and that it was important for all staff to be involved with the electronic delivery model from the beginning.

MOTION – Moved by Mr. Goerlitz and seconded by Mr. Nattress to approve the 2015-2016 Elementary Literacy Adoption, with roll call vote as follows: (On File)

Goerlitz - Yes Mr. - Yes Mr. Nattress Mr. Meyer - Yes Mr. Gilmore - Yes Mr. Shinherr - Yes Mr. Birchfield - Yes Ms. Goodwin - Yes

#### XII - NEW BUSINESS (Con't)

2. Approval of Consortium for Educational Change Strategic Visioning Proposal and Timeline

Dr. Moan presented a proposal and timeline from the Consortium for Educational Change for the development of a new Strategic Plan. Dr. Moan explained that the planning process would commence in spring 2015 with a new Strategic Plan submitted to the Board of Education for approval in September 2015.

Mr. Goerlitz commented that he liked the process submitted by the Consortium and added that the cost was not out of line.

<u>MOTION</u> – Moved by Mr. Meyer and seconded by Mr. Birchfield to approve the Consortium for Educational Change Strategic Visioning proposal and timeline, with roll call vote as follows: (On File)

Mr. Meyer - Yes Mr. Birchfield - Yes - Yes Mr. Shinherr Mr. Goerlitz - Yes - Yes Mr. Nattress Mr. - Yes Gilmore Ms. Goodwin - Yes

# 3. Approval of Resolutions Regarding Certified Staff

Administrative recommendations were presented to the Board of Education regarding the non-reemployment of certified personnel for the 2015-2016 school year.

<u>MOTION</u> – Moved by Mr. Nattress and seconded by Mr. Meyer to waive the reading of and approve the resolution of honorable dismissal of Pamela Burton, Regina Halbmaier, Rebekah Tittle, Aviel Vaisler and Tricia Warren, with roll call vote as follows: (On File)

> Mr. Nattress - Yes Mr. Meyer - Yes Mr. Gilmore - Yes Mr. Birchfield - Yes Mr. Shinherr - Yes Mr. Goerlitz - Yes Goodwin - Yes Ms.

<u>MOTION</u> – Moved by Mr. Nattress and seconded by Mr. Meyer to waive the reading of and approve the resolution of non-renewal of specified extracurricular duties for Monica Diaz, Joseph Bruce, Debra Yarc, Nancy Heitz, Carmen Nava, Jennifer Malecke, Dawneen Connery, Kevin Bremer and Michael Wargaski, with roll call vote as follows: (On File)

#### XII - NEW BUSINESS (Con't)

# 3. Approval of Resolutions Regarding Certified Staff (Con't)

Mr. Nattress - Yes Mr. Meyer - Yes Mr. Goerlitz - Yes Mr. Birchfield - Yes Mr. Shinherr - Yes Gilmore - Yes Mr. Ms. Goodwin - Yes

<u>MOTION</u> – Moved by Mr. Nattress and seconded by Mr. Meyer to waive the reading of and approve the resolution of dismissal of Dianne Woodard, 2<sup>nd</sup> year probationary teacher, for reasons other than reduction in force, with roll call vote as follows: (On File)

Mr. Nattress - Yes - Yes Mr. Meyer Mr. Goerlitz - Yes - Yes Mr. Shinherr - Yes Mr. Birchfield - Yes Mr. Gilmore Goodwin - Yes Ms.

#### 4. Approval of Resolution Regarding Educational Support Staff

Administrative recommendations were presented to the Board of Education regarding the non-reemployment of educational support personnel for the 2015-2016 school year.

 $\underline{\mathsf{MOTION}}$  – Moved by Mr. Meyer and seconded by Mr. Goerlitz to waive the reading of and approve the resolution of honorable dismissal of Carol Smith, with roll call vote as follows: (On File)

Mr. Meyer - Yes - Yes Mr. Goerlitz Mr. Nattress - Yes Mr. Birchfield - Yes Mr. Gilmore - Yes Mr. Shinherr - Yes Ms. Goodwin - Yes

#### XII - NEW BUSINESS (Con't)

5. Approval of Policy Revisions for a First Reading

Associate Superintendent Mark Heckmon reviewed recommended policy revisions from the Illinois Association of School Boards.

MOTION – Moved by Mr. Goerlitz and seconded by Mr. Nattress to approve the recommended revisions to Policy 4:45, 5:185, 5:250, 6:60 6:300, 6:310, 6:340, 7:50 and 7:100 for a first reading, with roll call vote as follows:

Mr. Goerlitz - Yes - Yes Mr. Nattress Mr. - Yes Meyer Mr. Birchfield - Yes - Yes Mr. Shinherr Mr. Gilmore - Yes Ms. Goodwin - Yes

#### XIII - COMMITTEE REPORTS

1. Mr. Goerlitz reported that PRIDE Award packets were distributed and recommendations were due by April 3, 2015.

#### XIV - ADJOURNMENT

MOTION – Moved by Mr. Nattress and seconded by Mr. Birchfield to adjourn the meeting at 8:25 p.m., with roll call vote as follows:

Mr. Nattress - Yes - Yes Mr. Birchfield Mr. Meyer - Yes Mr. Goerlitz - Yes - Yes Mr. Gilmore Shinherr - Yes Mr. Goodwin - Yes Ms. Russell Goerlitz, Secretary

Camille A. Goodwin, President